

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
September 12, 2017

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 7:02 p.m. Members present were: Ms. Linda Gratz, Mr. Dave Longmeyer, Ms. Elizabeth Williams, Ms. Karen Rohrer, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board Secretary Laurie Braun.

Members absent: Mr. Dave Nickels and Ms. Catherine Shallue

The meeting began with the Pledge of Allegiance. Board members logged in to BoardBook.

A motion was made by Karen Rohrer, seconded by Dave Longmeyer, and unanimously carried (5-0), to approve the minutes of the August 8, 2017, regular meeting and the August 22, 2017, special meetings.

Board President Keith Shaw acknowledged correspondence received from State Representative Paul Tittl regarding the State budget, notification from WASB Region 8 Andrew Maertz of Reedsville as nominee to the WASB Board of Directors, a thank you note from Nate Brunnbauer, Principal at Franklin Elementary School, and thank you notes from Austin Tess and Jennifer Belisle for district scholarships.

Monroe Elementary School Principal Bill Bertsche, along with Math Specialist Lori Williams and several Monroe Students, shared information for the Student Learning showcase. This showcase featured changing student mindsets towards math; fixed mindsets and a growth mindset. School Board President Keith Shaw participated in a string demonstration making a square pyramid with the Monroe students. The students shared their comments on summer school and how the mind grows when you make a mistake and learn from it.

Barb Bundy-Jost and several Lincoln High School Students spoke to the Board regarding Homecoming. Students presented the schedule of events for this year's Homecoming and invited all to participate in this "Community" event. "We Are Lincoln" T-shirts are being sold for \$10 in support of Homecoming this year.

PUBLIC INPUT: No Public Input

In the absence of Finance and Budget Committee Dave Nickels, Director of Business Services Ken Mischler reported on the meeting held Monday, September 11, 2017 introducing the 2017-2018 Budget draft.

Personnel Committee Chairperson Linda Gratz reported on the September 12, 2017. Discussion to hire 4 (four) full-time Substitute Teachers with the idea to reduce the unfilled teaching assignments. 2 (two) teachers at the Elementary level and 2 (two) at the Secondary level, utilizing AESOP.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Liz Williams, and unanimously carried (5-0), to approve voucher #765 totaling \$11,296.25, voucher #809 totaling \$2,746,263.39, and voucher #812 totaling \$2,158,355.12, for a total of \$ 4,915,914.66.

Business Services Director Mischler presented the financial report for the month ending August 31, 2017. This is a budget draft, and awareness was brought forward that we are still waiting for the approval of the State Budget. The 3<sup>rd</sup> Friday enrollment counts will also be a factor.

Director of Human Resources Joyce Greenwood-Aerts presented the Personnel Report consisting of 5 (five) resignations, 2 (two) professional appointments, 7 (seven) support appointments, 10 (ten) level movements, and 1 (one) extra-curricular stipends. On motion by Linda Gratz, seconded by Dave Longmeyer, the Board unanimously approved (5-0), the Personnel Report as presented in Board Book.

Superintendent Holzman acknowledged the Director's Report and the board members had the opportunity to ask questions. Board member Karen Rohrer commented on the appreciation of the Director's Report and how much of an insight it gives the Board members. Keith Shaw questioned the number of Emergency Licensed Staff that are on board with the 30 new teacher hires.

Superintendent Holzman indicated with school beginning September 5, 2017; a more accurate count will be available at the next Board meeting. Enrollment numbers are stable and consistent from where we estimated in mid-summer to the start of school. Enrollment for 2017-2018 is anticipated to be down 20-25 students from last year.

Director Ken Mischler presented the Tax Incremental Finance District No. 19 update. Presentation showed all areas are in need of improvement and revitalization. On motion by Karen Rohrer, seconded by Liz Williams, for Ken Mischler to move forward with the TIF District No. 19. On a motion from Linda Gratz and seconded by Dave Longmeyer, for Director of Business Services Ken Mischler to represent MPSD with TIF District No. 19.

Director Chris Dupre' presented the Capital Improvement Survey including information regarding wall, roof and blacktop/hardscape areas for our district's buildings. Locator maps provided areas of needed repair, exterior and interior photos documented condition of area concerns. A future survey for mechanicals in our buildings is being addressed.

Kelly Vorrone, School Forest Coordinator presented the Rahr Memorial School Forest Year End Report for 2017 and an overview of memorable experiences at the School Forest. The report indicates an increase in the number of days, nights and people that visited the School Forest. 9,426 Students visited the School Forest, being used 155 days and 42 nights. The mission of the School Forest is to educate, engage and inspire while having fun and a serving as a place for ALL students.

On a motion by Linda Gratz, seconded by Liz Williams, and unanimously carried (5-0), Lincoln High School Principal Lee Thennes was designated as the District's Youth Options Coordinator.

Superintendent Holzman gave a District Activity Update, which highlighted upcoming Conferences and the impact of the State Budget. Superintendent Holzman also thanked everyone who helped make the start of this school year a positive experience. A reminder was also given to take part in all of the great extra-curricular activities that are going on in the district.

The following policies were approved for second reads brought forward from the August 3, 2017 Finance & Budget Committee and the August 8, 2017 Regular Board Meeting and were unanimously approved:

1. Policy 1619.02 – Privacy Protections of Fully Insured Group Health Plans (new)
2. Policy 3419.02 – Privacy Protections of Fully Insured Group Health Plans (new)
3. Policy 4419.02 – Privacy Protections of Fully Insured Group Health Plans (new)
4. Policy 6108 – Authorization to make Electronic Fund Transfers (new)
5. Policy 6110 – Finances (revised)
6. Policy 6424 – Purchasing Cards (new)
7. Policy 8330 – Student Records (revised)
8. Policy 8500 – Food Services (revised)
9. Policy 8605 – Use of Electronic Wireless Communication Devices by District Employees who Operate Board-Owned or Operated Vehicles (new)

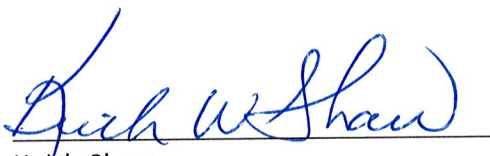
The following items were approved for second reads brought forward from the August 14, 2017 Curriculum Meeting and the August 22, 2017 Special Board Meeting and were unanimously approved.

1. Policy 5780 – Student/Parent Rights (new)
2. Policy 2413 – Health Education (revised)
3. Policy 5530 – Drug Prevention (revised)

Director Ken Mischler gave an update on the 2017-2018 Budget Information. The Board approved the Draft Budget for 2017-2018, (5-0), unanimously to move forward to the October meeting.

On motion brought forward from the Personnel Committee, the Board approved unanimously (5-0) the after-school Elementary Sports Coordinator position.

On motion by Dave Longmeyer, seconded by Liz Williams, and unanimously carried (5-0), the meeting adjourned at 8:50 p.m.



Keith Shaw  
Board President

Respectfully submitted,  
Laurie Braun, Secretary